



*George,
WC*

Warehouse Supervisor

Job Overview: To assist the Warehouse & Logistics Manager with the effective running of the warehouse.

Responsibilities:

- Ensure the warehouse follows the rules for handling goods.
- Check the results of the warehouse work and report any problems to the manager.
- Follow the safety rules and escalate any violations to the manager.
- Keep the warehouse clean and safe for food products.
- Check the equipment and report any damage to the manager.
- Follow the display guidelines for products and rotate them.
- Check the condition of the warehouse and report any repairs to the manager.
- Check the vehicles daily and weekly and fill out the checklists with the driver.
- Check the status of outgoing deliveries and plan for picking stock on time.
- Check that stock is loaded according to the sheet and give the paperwork to the driver.
- Receive incoming deliveries on the system and file the paperwork.
- Investigate shortages and tell the manager.
- Conduct Stock Counts.

Requirements:

- National senior Certificate (NQF4) or equivalent
- Diploma in Supply Chain or Logistics would be ideal
- Valid Driver's License (Code EC and/or Forklift beneficial)
- 5 years' proven experience in warehousing, stock movement and stock control, preferably in FMCG environment
- 3 years' proven people management experience

The closing date for applications will be on Friday, 24 May 2024 at 17:00.

Should you meet the requirements for this position, please apply with your CV and a cover letter to Montego Pet Nutrition at vacancies@montego.co.za. Email subject: WS102GRJ

*Only short-listed candidates will be contacted. We reserve the right not to appoint if no suitable candidates are identified. This job may be removed before it expires. If you have not heard from us within two weeks after the closing date, please consider your application as unsuccessful.

For more information about Montego Pet Nutrition please visit montego.co.za